

**BOARD OF LIBRARY TRUSTEES  
ST. MARY'S COUNTY LIBRARY**

Meeting Minutes

**Date of Meeting:** August 21, 2018

Carolyn Guy, President, at 9:05 AM, called to order the meeting of the St. Mary's County Board of Library Trustees at the Leonardtown Library.

Members present: Carolyn Guy, President; Jim Hanley, Vice President; Michael Dunn; Janice Walthour; Beth Roth; and Tressa Setlak

Members excused: Sandi Hauenstein

Staff present: Michael Blackwell, Director; Mary Lee Russell, Leonardtown Branch Manager, Samantha Hall, Lexington Park Librarian, and Phyllis Krasnokutsky, Administrative Assistant.

- 
- **Hip Hip Hooray** Certificate was awarded to Samantha Hall for coordinating all the Summer Reading Volunteers this year.
  - **Voted to** approve the July 2018 meeting minutes as presented
  - **President's Report presented**
    - **Voted to approve** the Expenditures Approval List (EALs): July 1 – August 19, 2018
  - **Treasurer's Report**
    - Distributed August 2018 Treasurer's Reports (*attached*).
  - **SMRLA Report**
    - Discussion and approval of a plan to provide Retiree Benefits to SMRLA staff.

**Director's Report by Michael Blackwell**

- **Informational**
  - Distributed FY2018 Year to Date Business Statistics.
  - Provided an update on asking Political Candidates to meet with the Board.
  - Provided an update on the New Leonardtown Library Building.
  - Provided an update on FOL School Book Sale and future Foundation events.
  - Provided an update on the SimplyE grant program.
  - Provided information on County Health Department's Harm Reduction Program and possibly Library involvement.
  - The SMRLA/Directors compensation meeting was cancelled.
  - Provided information on Dismantling Racism Program and Library's participation in it.
  - Provided an overview of what the Employee Relations Committee has been doing.
- **Discussion**
  - A discussion on library trends was held and some ideas for the SMCL were discussed.

**Meeting adjourned at 11:45 AM**

**Next Meeting: September 18, 2018 at the Leonardtown Library.**