



**St. Mary's County Board of Library Trustees Meeting
9:30 AM Friday, September 13, 2024
Lexington Park Library**

The public may attend the meetings but should ask ahead of time to if they wish to speak (email mblackwell@stmalib.org or call 301-475-2151). The public may view the meeting remotely on the Library's YouTube channel: <https://www.youtube.com/c/StMarysCountyLibrary>.

- I. Call to Order, Establish Quorum
 - a. Michael Dunn, Judith Gwynn, John Walters, John Johnston, Dorothy Waters, Sharon Fitzsimmons
 - b. Absent: Tressa Setlak
- II. Approval of agenda
- III. Approval of July 2024 minutes
- IV. President's Report Michael Dunn
 - a. Approval of Monthly Expense Ledger: 7/1/24-7/31/24 & 8/1/24-8/31/24
- V. Treasurer's Report
 - a. Intern Costs
- VI. SMRLA Report John Johnston
- VII. Celebrations: Hip Hip Hoorays – Brittany Cornish, Phoebe Bailey, Ashley Carroll, Morgan Butler, and Emma Rawlinson (Book Match Program), Conor Roberson (Geocaching program), Jeff Powers and Tim Beers (AV RFP); Christine Biglin (SEEDS); Elizabeth Davis (Period equity)
- VIII. Director's Report Michael Blackwell
 - a. Informational
 - i. Asset Strategy
 - ii. FY24 Budget Review-audit not complete
 - iii. FY25 Budget Review
 - iv. Everside Clinic Update
 - v. Tactical Plan Update, including art work
 - vi. RFP updates
 - 1. AV Equipment
 - 2. Payroll System
 - vii. Book Match Update
 - viii. Grants Update
 - ix. Mobile Library and Outreach Update, including Maryland Food Bank
 - x. Contracts Review Update
 - xi. Staff Day-save the date
 - b. Action Items
 - i. Director assessment form
 - ii. 2025 Holiday Dates
 - iii. 2025 Board meeting dates
- IX. New Trustee Business Michael Dunn

Next Meeting: October 18, 2024 9:30 – 12:30, Leonardtown Library

Dates to remember: Staff Day: Dec. 6; Foundation Fundraiser (tonight)

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