



**St. Mary's County Board of Library Trustees Meeting
9:30 AM Friday, July 12, 2024
Lexington Park Library**

The public may attend the meetings but should ask ahead of time to if they wish to speak (email mblackwell@stmalib.org or call 301-475-2151). The public may view the meeting remotely on the Library's YouTube channel: <https://www.youtube.com/c/StMarysCountyLibrary>.

- I. Call to Order, Establish Quorum
 - a. Michael Dunn, Judith Gwynn, Tressa Setlak, John Walters, John Johnston, Dorothy Waters, Sharon Fitzsimmons
- II. Approval of agenda
- III. Approval of June 2024 minutes
- IV. President's Report John Johnston
 - a. Approval of Monthly Expense Ledger: 6/1/24-6/30/24
- V. Treasurer's Report (next in July) Tressa Setlak
- VI. SMRLA Report John Johnston
- VII. Celebrations: Hip Hip Hoorays – Allison Guy
- VIII. Director's Report Michael Blackwell
 - a. Informational
 - i. FY24 Budget Review
 - ii. Staff Turnover Report
 - iii. Staff Demographics Report
 - iv. Overlap of Statewide Library Blueprint and SMCL Strategic Plan
 - v. Tactical Plan
 - vi. Audit Questions
 - vii. Fund balance amount
 - viii. RFP updates
 - 1. AV Equipment
 - 2. Payroll System
 - b. Action Items
 - i. Fine-free status of Trustees
 - ii. Director assessment form
- IX. New Trustee Business John Johnston

Next Meeting: August 9, 2024 9:30 – 12:30, Charlotte Hall (Tentative)

Dates to remember: August 1, RFP deadlines; August LBOT on the 9th?

Administrative Offices
23630 Hayden Farm Lane
Leonardtown, MD 20650
301-475-2151
FAX: 301-884-4415
info@stmalib.org

Charlotte Hall Library
37600 New Market Road
Charlotte Hall, MD 20622
301-884-2211
FAX: 301-884-2113
hall.manager@stmalib.org

Leonardtown Library
23630 Hayden Farm Lane
Leonardtown, MD 20650
301-475-2846
FAX: 301-884-4415
stma.manager@stmalib.org

Lexington Park Library
21677 FDR Blvd
Lexington Park, MD 20653
301-863-8188
FAX: 301-863-2550
lexi.manager@stmalib.org